



Meeting Minutes - 08 June 2018

Attenders

Luciane C Lopes	Yesinia
Claudia Osorio-de-Castro	Jorgelina Bernet
Maribel Salas	Tatiana Borges Luz
Nathan Mendes	André Baldoni
Juan Sebastian	Joseph Fadare
Vera Lucia Luiza	

1. Welcome

2. Chapter Approval – Thanks to all for your support leading to Board approval of the Chapter

4. ICPE 2018 (Prague)

- ISPE Brazilian International chapter was invited to the ISPE board meeting on 22 August 2018.
- Chapter activities from April to August will be summarized in a report to send ISPE Board meeting. Luciane, Claudia and Maribel will attend the board meeting and address any questions from the board. Please send us your questions ahead of the meeting.
- There will be a table for the Brazilian International chapter at the Welcome Reception, Thursday, August 23, 6:00-7:30pm. ISPE will provide a draped table for the chapter at the Welcome Reception. Volunteers are needed to staff the table during the reception.
- The Brazilian Chapter meeting during this year’s ICPE is scheduled for Friday, August 24, 7:00-8:00am. Room number will be sent out before the meeting
- There will be a group photo during the Chapter meeting
- Please send us ideas to agenda items for the Chapter meeting at ICPE
- All chapter members are welcome to attend the Global Development Committee meeting.

5. Agenda and topic to Webinar

- Please list your topics of interest for future presentation (see EXCEL SHEET FORM)
- List interested topics you would want to hear others present.
- We decided the time and day to our meeting could be Thursday or Tuesday 10 or 11:00 am Est time
- The first webinar will be 5th of July.