



## **Frequently Asked Questions-Student Chapters**

### **Who should form an ISPE Student Chapter?**

All academic centers with special programs of education and training in pharmacoepidemiology are encouraged to form student chapters.

### **What are the qualifications for an ISPE Student Chapter?**

All academic centers with special programs of education and training in pharmacoepidemiology are encouraged to form student chapters. To qualify as an eligible center for an ISPE Student Chapter, such centers must offer graduate or post-graduate training in epidemiology, health outcomes, health economics or a related discipline and ensure that trainees receive instruction in pharmacology and therapeutics either before or during their pharmacoepidemiology training.

### **How are ISPE Student Chapters formed?**

Please see the document, “How to form an ISPE Student Chapter” In short, an application form, and additional required materials, must be submitted to ISPE. Proposals for student chapters will be voted upon by the Board of Directors.

### **Who is eligible to serve as the Faculty Advisor?**

One senior member of the faculty of the program must be designated the faculty advisor. This faculty advisor must be an ISPE member, preferably a Fellow.

### **How many faculty liaisons are needed for the Student Chapter?**

Each student chapter must designate one faculty member to serve as faculty advisor.

### **How will the student chapters be governed?**

The student chapters will be governed by a democratic process. Chapter officers, including a President and Vice-President, will be elected by the membership.

### **What is the minimum number of students required to form an ISPE Student Chapter?**

| The minimum number of students required to form an ISPE Student Chapter is one.

**What proportion of the members of the Student Chapter must also be ISPE members?**

At least fifty percent of the members of an ISPE Student Chapter must also be ISPE members.

**Can students from more than one institution join together to form a Student Chapter?**

When multiple programs are located near each other, student chapters may elect to collaborate and meet together for shared activities. If they prefer, multiple co-located student groups may join together to form a joint student chapter.

**If students from more than one institution join together to form a Student Chapter, how many faculty liaisons are needed?**

When multiple programs are located near each other, student chapters may elect to collaborate and meet together for shared activities. If they prefer, multiple co-located student groups may join together to form a joint student chapter. Under these circumstances, each participating program must have a designated faculty advisor.